



Phase 1 Management Team Minutes

Monday, October 17, 2022

4:00 p.m.

Webex

Attendees: Sandra Cooke-Hubley (chair), Michelle Simms, Brian Kerr, Katrin Zipperlen, Mary Jane Butler, Shruthi Bandi, Natalie Beausoleil, Carla Peddle, David Stokes, Pam Pike, Joel Koops, Jinelle Ramlackhansingh

Regrets: Heidi Coombs, Alison Haynes, Debra Bergstrom

Recording secretary: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome	Welcome Jinelle Ramlackhansingh, replacing Steve Shorlin	
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts and no additions.	
Review and approval of prior minutes Action items	Prior minutes Motion to approve: Joel Koops Seconded: Mary Jane Butler	
1. Assessment	- Going well. Questions have been received for the next exam.	Pam Pike Katrin Zipperlen
2. Clinical Skills	- Going well. A new Trauma Informed Care lecture was introduced last week which seemed to go well. Newcomer health last week was good but could easily take up 2 sessions. - J. Koops will bring this forward to the clinical skills committee.	Joel Koops
3. PESC	- Organization and sequencing is going well. - Biochemistry is not going well. Some lecturers assume that students have	Heidi Coombs

Our Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.

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	<p>biochemistry knowledge. It is fast paced and needs more time.</p> <ul style="list-style-type: none"> - Content heavy lectures before an exam was not received well. - Not everyone records their lectures. Tech reps are in place. 	
4. ILS	<ul style="list-style-type: none"> - Moved the Introduction to ILS to November to give Jinelle time to orient. Preceptor spots are almost filled. Need 1 preceptor for December. - The working group is reconvening since the pandemic. 	Debra Bergstrom
5. Physician Competencies Research	<ul style="list-style-type: none"> - There is no Research lead for Phase 1. Dr. Costello has been overseeing. - Michelle will help those having challenges finding projects. 	Michelle Simms
6. Community Health	<ul style="list-style-type: none"> - Students are introduced to the librarians. They have three sessions, one of which is in the library looking at how to do searches. - There is quite a bit of Indigenous Health sessions in the curriculum. - Looking at revamping the Indigenous Health sessions in Phase 2. 	Natalie Beausoleil
7. Curriculum Lead	<ul style="list-style-type: none"> - One minor change: one Biochemistry objective from one of the lectures will be duplicated with the Biochemistry case study related to that lecture - We had our quarterly meeting with the UCLs a couple of weeks ago. 	Alison Haynes



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	<ul style="list-style-type: none"> - Upcoming curriculum review was discussed. Adjustments will be made to Phases 1, 2, and 3 if necessary. - An update with given regarding the joint program between MUN and UPEI. 	
8. Faculty Concerns		
9. Student Concerns	<ul style="list-style-type: none"> - Would like to have evaluations opened earlier and more often. - Anatomy labs are overwhelming. Material is not covered in lectures. Thorax and abdomen are combined. - COS will look into it. 	Mary Jane Butler Shruthi Bandi
10. New Business ECE – review of preceptors role ECE – Use of protected time (Tuesday) if necessary	<ul style="list-style-type: none"> - S. Cooke-Hubley reached out to Family Medicine. They will reiterate to the preceptors that students shouldn't be unsupervised. - A letter is sent at the beginning of the phase to preceptors and students outlining what ECE is all about, which has now been updated. - A poll of the class was done regarding using Protected Time for ECE. It will remain as is. 	
11. Next Meeting	November 21, 2022	